



Data Governance Policy

AI System: AI System

Policy Version: 1.0

Effective Date: 10/28/2025

1. Purpose

This policy establishes data governance requirements for AI System in compliance with ISO 42001 and EU AI Act Article 10.

2. Scope

Data Governance Policy template

3. Data Quality Requirements

- Relevance: Data must be relevant to intended purpose
- Accuracy: Data must be accurate and up-to-date
- Completeness: Data sets must be sufficiently comprehensive
- Representativeness: Data must represent the target population

4. Training Data Management

- Data collection procedures
- Data validation and verification processes
- Data annotation guidelines
- Quality assurance procedures

5. Bias Detection and Mitigation

- Bias assessment methodology

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- Mitigation strategies
- Regular bias audits
- Corrective action procedures

6. Data Security and Privacy

- Access controls
- Encryption requirements
- Data retention and deletion policies
- Privacy impact assessment

7. Data Lineage and Traceability

- Data provenance documentation
- Version control
- Change management procedures

8. Compliance and Audit

- Regular compliance reviews
- Audit trails
- Reporting procedures

